

District Vice President for Chapter Programming Job Description

Appointed: District President

Term: 1-year, renewable

Desired background/capability:

- Society member for at least five years; member of a chapter in the district other than the Frank H. Thorne chapter
- Respected leader who has recognized knowledge of, and strength in, developing and running chapter programs
- Committed to, and possessing an understanding of, the vision and mission of the Society and the district
- Willing to be accountable for his performance to the district president and district board
- Committed to, and possessing a demonstrated ability in, teamwork
- Possessing experience, knowledge, talent, leadership and communication skills, and expertise that will enable him to be an effective vice president
- Willing to carry out responsibilities in his designated area in keeping with the strategic goals and work plan established by the district board and willing to be responsible for assessing results of the work in the district
- Able to bring fresh perspectives and add diversity to the district management team

Duties:

- Responsible for communicating with the chapters of the district, both directly and through the division managers and their chapter counselors, in order to
 - ◊ Assist chapters seeking help with developing vibrant weekly chapter meetings
 - ◊ Make available established programs (e.g., Eight Points of Fun) to all chapters of the district as models and guides
 - ◊ Provide new ideas and perspectives, as they become available from other chapters, the district, and the Society, through direct contact and regular columns in the *Cider Press*
 - ◊ Offer classes and workshops at such venues as Apple Corps, COTS, and District and Divisional events
- Coordinate efforts with the district management team, especially the DVPs of Music & Performance, Membership Development, and Chorus Director Development
- Participate, as appropriate, in training carried out by the Society Music and Performance Committee and the Music and Performance COTS Faculty
- Report monthly to the district president on progress toward achieving Society and district work plans
- Attend all district management team and House of Delegate meetings

Directly communicates with: District president, district management team, division managers, and individual chapters as necessary